

STATEMENT OF ACCOUNTS  
FOR THE YEAR ENDING 31 MARCH 2020

The Conservators of Ashdown Forest  
The Ashdown Forest Centre  
Wych Cross  
Forest Row  
East Sussex  
RH18 5JP

## **Foreword**

The accounts for 2019/2020, set out in the following pages, show the financial performance of the Board of Conservators for the year, together with its overall financial position as at 31 March 2020. The purpose of the published statement of accounts is to give the Board of Conservators and other interested parties clear information about the Board's finances. The accounts provide the reader with information of the cost of conserving and managing Ashdown Forest and running and maintaining the Ashdown Forest Centre.

### **Statement of Accounting Policies and main principles adopted in compiling the accounts**

The Board's accounts have been prepared in accordance with the Account and Audit (England) Regulations 2015 for Councils with a gross budgeted income of less than £6,500,000. In addition, supporting notes have been included where appropriate.

#### The Balance Sheet

This shows the balances and reserves at the Board's disposal as well as the liabilities as at 31 March 2020 (see page 4).

#### General Account

This reports the expenditure and income relating to conservation and management of the Forest in order to comply with the requirements of the Ashdown Forest Act 1974 and in recognition of the Forest's status as a Site of Special Scientific Interest (SSSI), Special Protection Area (SPA) and Special Area for Conservation (SAC) under European legislation.

#### Countryside Stewardship

Countryside Stewardship is a ten year conservation contract funded by Natural England. The funding must only be spent on the Natural England-approved Conservation Work Programme. Some costs are recharged to the Core Budget for staff and resources shared with the core running of the Forest Centre.

#### The Income and Expenditure Accounts

A summary is shown on page 5 with a detail breakdown shown on pages 6 and 7.

Debtors and creditors outstanding at the end of the year are included in the accounts on the basis of known quantifiable commitments. There are no known Capital Creditors and Debtors.

All capital works and purchases of vehicles, etc., funded by the Conservators are charged to the budget in the year in which expenditure arises (i.e. no depreciation applied).

Central administrative charges are wholly charged to the Core Budget.

As a non-principal authority there is no requirement to produce a Cash Flow Statement.

## **Statement of Responsibility for the Statement of Accounts**

### The Board's Responsibilities

The Board is required to:

- a) make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. The Conservators have employed a Finance Officer to undertake this responsibility.
- b) manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets;
- c) approve the statement of accounts.

### The Responsible Financial Officer's Responsibilities

The Responsible Financial Officer (RFO) is responsible for the preparation of the Board's statement of accounts which, in terms of the Account and Audit (England) Regulations for Councils 2015, is required to present fairly the financial position of the Board at the accounting date and its income and expenditure for the year ended 31 March 2020.

In preparing this statement of accounts the RFO is responsible for:

- a) selecting suitable accounting policies and then applying them consistently;
- b) making judgements and estimates that are responsible and prudent;
- c) complying with the Account and Audit (England) Regulations for Councils 2015 and fully disclose any significant non-compliance.

The RFO is also responsible for:

- a) keeping proper accounting records which are up to date;
- b) taking responsible steps for the prevention and detection of fraud and other irregularities.

These financial statements represent fairly the financial position of the Conservators as at 31 March 2020 and reflect its income and expenditure during the year.

**Approved by the Board on 29 June 2020**

Signed

Chairman

Signed

Finance Officer

## Ashdown Forest Finances to 31 March 2020

### Balance Sheet

2018/19		2019/20		
	<b>£</b>		<b>£</b>	
	<b>CURRENT ASSETS</b>			
3,426	INFORMATION CENTRE STOCK	3,000		
9,230	RENTS AND RATES OUTSTANDING	15,810		
30,074	DEBTORS	25,606		
268,813	ACCRUED INCOME*	658,425		* Natural England funding for CS contract
243	PAYMENTS IN ADVANCE	-		
671	FUEL & STAMPS	45		
569,252	CASH ON DEPOSIT	300,053		
326	CASH IN HAND	124		
0	VAT	-		
<b>882,036</b>	<b>TOTAL ASSETS</b>	<b>1,003,064</b>	300,178	702,886
<b>£</b>	<b>CURRENT LIABILITIES</b>		<b>£</b>	
74,948	CREDITORS	18,389		
13,896	STAFF COSTS	14,527		
2,781	CREDIT CARD	761		
19,461	ACCRUED EXPENDITURE	26,800		
2,300	DEPOSITS IN HAND	800		
1,950	VAT	3,416		
	SALES TAX CONTROL ACCOUNT	(246)		
	EXHIBITION SALES	62		
<b>115,335</b>	<b>TOTAL LIABILITIES</b>	<b>64,508</b>		
<b>766,701</b>	<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>938,556</b>		
<b>766,701</b>	<b>NET ASSETS</b>	<b>938,556</b>		

### STATEMENT OF RESERVES AS AT 31 MARCH 2020

	CORE	HLS*	CS	TOTAL
<b>Reserves Balance as at 1.4.19</b>	<b>374,858</b>	<b>224,204</b>	<b>305,298</b>	<b>904,360</b>
Plus Income	565,598	-	522,676	1,088,274
Less Expenditure	580,204	-	473,874	1,054,078
<b>RESERVES BALANCE AS AT 31.3.20</b>	<b>360,252</b>	<b>224,204</b>	<b>354,100</b>	<b>938,556</b>
<b>ALLOCATION OF RESERVES</b>				
Restricted Reserves for Conservation Contract		224,204	284,100	
Restricted 6 mths Overheads & Staff Costs Reserve	196,000		70,000	
<b>Total Unrestricted Reserves</b>	<b>164,252</b>			

#### RESERVES POLICY as agreed by the Board of the Conservators on 21 March 2016

1 It is the Board's policy to maintain an Overheads Reserve equal to six months salaries and administration costs. The salaries accounted for exclude staff costs covered by Countryside Stewardship grant funding.

2 The Board will maintain Restricted Discretionary Reserves which will be allocated to earmarked projects or cost centres, to be reviewed annually.

**Additional note:** \*Higher Level Stewardship (HLS) was a conservation programme preceding CS – paid bi-annually in arrears there was a surplus of £224,204 when the programme ceased at the end of 2016. These funds are currently being used for cash flow management and will ultimately be spent in the spirit of the original agreement under the guidance of Natural England.

**Ashdown Forest Finances to 31 March 2020**  
**Income and Expenditure Summary**  
**Core Budget and Countryside Stewardship Budget Combined**

2018/19	INCOME SUMMARY	2019/20
£		£
197,049	Licences & Forest Rate	191,295
79,248	Unrestricted funding (ESCC, WDC, AFT, PCs)	112,800
82,939	Income generation and Donations	34,249
38,039	Forest Products incl. Meat and Deer Carcasses	29,111
13,961	Visitors	19,276
1,436	Financial	2,841
<b>412,672</b>	<b>Total Core Income</b>	<b>389,572</b>
530,676	Countryside Stewardship Funding from Natural England	522,676
31,482	Other Restricted Funding/Grants (designated for a specific purpose)	25,943
<b>562,158</b>	<b>Total Funding Received for Specific Purposes</b>	<b>548,619</b>
<b>974,830</b>	<b>TOTAL INCOME</b>	<b>938,191</b>
2018/19	EXPENDITURE SUMMARY	2019/20
£		£
347,464	Core Forest Staff Costs	380,724
70,896	Operational expenses	82,471
67,582	Administration Overheads	58,134
19,705	Financial	18,589
8,199	Visitors	8,091
4,264	Capital purchases - Core	510
<b>518,110</b>	<b>Total Core Expenditure</b>	<b>548,519</b>
155,330	Countryside Stewardship Work Programme Project Expenditure	182,709
122,388	Staff Costs (Countryside Stewardship )	126,511
35,952	Expenditure from Ringfenced Funding (primarily education programme)	26,422
-	Capital purchases - Countryside Stewardship Budget	14,571
5,290	TAFF Governance	5,263
100	SAMMs Project	-
<b>319,060</b>		<b>355,476</b>
<b>837,170</b>	<b>TOTAL EXPENDITURE</b>	<b>903,995</b>
<b>137,660</b>	<b>SURPLUS OF INCOME OVER EXPENDITURE</b>	<b>34,196</b>

**Note: Allocation of surplus**

Surplus / (Deficit) attributable to Core Budget	(14,606)
Surplus / (Deficit) attributable to Countryside Stewardship*	<u>48,802</u>

## INCOME

Year ending 31 March 2020

	2019/20 Year end Actual £	2019/20 Budget Agreed £	NOTES
<b>Licences</b>	<b>191,295</b>	<b>190,952</b>	
<b>Domestic (Track) Rents</b>	25,983	24,000	
<b>Commercial Rents/Licences and Wayleaves</b>			
<i>Wayleaves - BT</i>	53,514	54,500	
<i>Ice Cream Licence</i>	23,100	22,500	
<i>MOD licence</i>	11,000	10,000	
<i>Cats Protection</i>	4,044	4,010	
<i>Dog Walking Licence</i>	1,283	1,000	
<i>Wayleaves - EDF &amp; UKPN</i>	1,110	1,150	
<i>Aerial site rental</i>	-	500	
<i>Model Airplane Licence</i>	405	392	
<i>Wayleaves - S E Water</i>	-	-	
<i>Wayleaves - Southern Water</i>	-	-	
<i>Wayleaves - Transco</i>	-	-	
<b>Riding Permits</b>	38,169	32,000	<b>1</b>
<b>Forest Rate</b>	24,317	24,000	
<b>Licence preparation/deed of covenant/consideration fees</b>			<b>2</b>
<i>Consideration Fees</i>	3,375	8,000	
<i>Deed of Covenant</i>	854	1,500	
<i>Licence preparation fees</i>	881	1,500	
<b>Temporary licences (incl Filming, Wood, Events)</b>			
<i>Wood Permits</i>	2,469	2,400	
<i>Marketing Board licences</i>	115	500	
<i>Filming Permits</i>	488	3,000	<b>3</b>
<i>Events licence incl. fitness licence</i>	188	-	
<b>Countryside Stewardship Staff Recharge</b>	<b>150,083</b>	115,000	<b>4</b>
Core staff: 1.8 multiplier difference above employee cost	58,597	50,000	
Contracted-out in-house staff	91,486	65,000	
<b>Income Generation and Donations</b>	<b>34,249</b>	<b>32,500</b>	<b>5</b>
Memorials	18,083	5,000	
Donations incl. Donations Box and Post	10,147	7,500	
Donate! Text Giving	1,597	20,000	
Car stickers	2,657	-	
Online maps and walks leaflets	1,645	-	
EasyFundraising	119	-	
<b>Unrestricted Funding</b>	<b>112,800</b>	110,100	
Ashdown Forest Trust	65,100	65,100	
ESCC	30,000	30,000	
WDC	10,000	10,000	
Parish Councils	7,700	5,000	<b>6</b>
<b>Sale of Forest Products including Meat and Deer Carcasses</b>	<b>29,111</b>	<b>25,300</b>	<b>7</b>
<b>Products (e.g. Logs, Xmas trees)</b>			
<i>Sale of forest products</i>	3,534	500	<b>8</b>
<b>Grazing Project Income (deer)</b>	2,568	10,000	

**ASHDOWN FOREST FINANCES**
**Core Budget**
**INCOME**
**Year ending 31 March 2020**

<b>Grazing Project Income (sheep)</b>				
	<i>Sheep meat sales</i>	5,391	3,500	
	<i>Wool</i>	74	100	
	<i>Sale of breeding sheep</i>	1,970	2,000	
<b>Grazing Project Income (cattle)</b>				
	<i>Beef</i>	4,719	2,000	
	<i>Hides</i>	-	-	
	<i>Sale of Breeding cattle</i>	350	-	
<b>Grazing Project Income (other)</b>		98	-	
<b>Miscellaneous Other</b>				
	<i>Ashdown Forest Riding Association</i>	5,250	4,000	<b>9</b>
	<i>Maintenance of Pooh Car Park from ESCC</i>	1,400	-	<b>10</b>
	<i>Deposits</i>	300	500	
	<i>Corporate volunteers</i>	-	-	
	<i>Miscellaneous</i>	712	500	
<b>Renewable Heat Incentive (Boiler)</b>		1,731	1,000	
<b>Feed in Tarif (Solar Panels)</b>		1,014	1,200	
<b>Visitors</b>		<b>19,276</b>	<b>13,360</b>	<b>11</b>
<b>Barn sales</b>		12,178	6,500	
<b>Pop-up café</b>		3,227	-	
<b>Sheep Proof Your Dog</b>		1,422	-	
<b>Exhibition sales</b>		-	500	
<b>AF Centre Events</b>		362	4,500	
<b>Education team-run events</b>		1,058	-	
<b>Hire of premises/equipment</b>				
	<i>Hire of premises</i>	529	760	
	<i>Hire of staff/equipment</i>	338	1,000	
<b>Talks by staff</b>		162	100	
<b>Financial</b>		<b>2,841</b>	<b>200</b>	
<b>Bank Interest</b>		2,031	200	
<b>Sale of Assets</b>		170	-	
<b>Insurance Claims</b>		639	-	
<b>Restricted Funds (designated for a specific purpose)</b>		<b>25,943</b>	<b>-</b>	<b>12</b>
	<i>Natural England contribution for school visits</i>	7,250	-	
	<i>School income for school visits</i>	7,805	-	
	<i>Friends of Ashdown Forest</i>	5,375	-	
	<i>Ashdown Forest Conservation Trust</i>	-	-	
	<i>Other grants or funding received</i>	5,513	-	
<b>TOTAL INCOME</b>		<b>565,598</b>	<b>487,412</b>	

**Core Budget**  
**EXPENDITURE**  
**Year ending 31 March 2020**

Non capital	2019/20 Year End Actual £	2019/20 Budget Agreed £	Notes
<b>Staff Costs</b>	<b>380,724</b>	<b>361,500</b>	<b>13</b>
<b>Operational expenses</b>	<b>81,825</b>	<b>50,579</b>	
Transport, machinery, equipment (incl vehicle insurance)	<b>57,997</b>	<b>38,859</b>	
<i>Machinery (Big) - Parts</i>	880	500	
<i>Machinery (Big) - Repairs</i>	583	800	
<i>Machinery hire</i>	-	-	
<i>Machinery (Small) - Parts and fuel</i>	1,326	1,000	
<i>Machinery (Small) - Repairs</i>	510	500	
<i>Tractors - Fuel &amp; Oil</i>	6,131	3,000	<b>14</b>
<i>Tractors - Parts</i>	357	1,500	
<i>Tractors - Repairs</i>	39	500	
<i>Tractors - Servicing</i>	2,707	2,000	
<i>Vehicles - Fuel &amp; Oil</i>	12,031	8,000	<b>14</b>
<i>Vehicles - Repairs</i>	2,035	1,100	
<i>Vehicles - Servicing</i>	1,734	2,000	
<i>Vehicles - Parts</i>	456	1,000	
<i>Vehicles - Insurance</i>	15,359	14,809	
<i>Vehicles - Licences</i>	1,560	1,700	
<i>Fire Tender</i>	-	-	
<i>Radio</i>	10,733	150	<b>15</b>
<i>Hand tools</i>	1,558	300	
Income Generation expenses	<b>1,568</b>	-	<b>16</b>
Staff expenses	<b>2,519</b>	<b>2,400</b>	
<i>HR expenses</i>	233		
<i>Travel expenses</i>	-	100	
<i>Mileage Allowance</i>	166	800	
<i>Staff and Volunteer Clothing</i>	2,120	1,500	
Staff training	<b>269</b>	<b>1,000</b>	
<i>Staff training</i>	269	1,000	
Volunteer expenses	<b>2,522</b>	<b>2,200</b>	
<i>Mileage Allowance</i>	806	1,200	
<i>Meetings &amp; volunteer expenses</i>	1,717	1,000	
Byelaws and signage	-	-	
<i>Interpretation panels</i>	-	-	
<i>Bye Law and other Signage</i>	-	-	
General conservation	<b>3,235</b>	<b>4,000</b>	
<i>Woodland management (contractor costs)</i>	3,235	4,000	
<i>Fencing (non-CS)</i>	-	-	
<i>Non-CS herbicides</i>	-	-	
General Operations	<b>2,183</b>	<b>700</b>	
<i>Car park surface materials</i>	-	-	
<i>Bridges</i>	1,092	-	<b>17</b>
<i>Non-CS Fencing</i>	146	200	
<i>PR and Leaflets</i>	-	-	
<i>Litter disposal</i>	258	-	
<i>Commoners' Expenses</i>	308	-	



**Core Budget**  
**EXPENDITURE**  
**Year ending 31 March 2020**

	<i>Health &amp; Safety</i>	379	500	
Other		<b>11,533</b>	<b>1,420</b>	
	<i>Memorials</i>	9,462	-	<b>18</b>
	<i>Subscriptions</i>	364	420	
	<i>Miscellaneous Amenity and Community Costs</i>	1,707	1,000	
<b>Administration Overheads</b>		<b>58,134</b>	<b>48,153</b>	
Forest Centre Running costs (rates, utilities, maintenance)		<b>17,723</b>	<b>14,481</b>	
	<i>Office Furniture - small items</i>	40	-	
	<i>Buildings Maintenance</i>	10,498	8,150	
	<i>Refreshments</i>	89	200	
	<i>Rates (WDC)</i>	3,150	3,081	
	<i>Electricity</i>	2,914	2,000	
	<i>Water rates</i>	1,033	1,050	
Other core staff costs (contract staff, recruitment expenses)		<b>9,098</b>	<b>5,000</b>	<b>19</b>
Post, phone, printing, stationery		<b>6,879</b>	<b>6,000</b>	
	<i>Postage</i>	1,612	500	
	<i>Stationery</i>	460	500	
	<i>Reference books</i>	-	-	
	<i>Stationery - Printing</i>	1,389	1,500	
	<i>Telephone</i>	3,419	3,500	
Professional Fees		<b>5,438</b>	<b>6,000</b>	
	<i>Audit and accountancy</i>	4,938	6,000	
	<i>Legal</i>	500	-	
	<i>Other professional fees</i>	-	-	
Insurances, excluding vehicles		<b>9,619</b>	<b>9,772</b>	
	<i>Insurance buildings</i>	8,236	8,572	
	<i>Trustee Indemnity Insurance</i>	1,383	1,200	
IT		<b>9,260</b>	<b>6,600</b>	
	<i>Computing - hardware &amp; software small items</i>	533	100	
	<i>Computing - service</i>	8,727	6,500	
Miscellaneous		<b>117</b>	<b>300</b>	
	<i>Miscellaneous finance and support purchases</i>	117	300	
<b>Financial</b>		<b>18,589</b>	<b>23,280</b>	
Irrecoverable rents and rates and bad debts		<b>1,009</b>	-	<b>20</b>
Credit card terminal		<b>1,192</b>	<b>1,300</b>	
Bank charges		<b>1,145</b>	<b>980</b>	
	<i>Bank Interest Paid</i>	8	30	
	<i>Bank charges</i>	1,137	950	
Input VAT irrecoverable (non-CS)		<b>15,867</b>	<b>21,000</b>	
Suspense account		-	<b>624</b>	-

**Core Budget**  
**EXPENDITURE**  
**Year ending 31 March 2020**

<b>Visitors</b>	<b>8,091</b>	<b>3,400</b>	
Information Centre (Shop)	<b>4,176</b>	<b>2,500</b>	<b>21</b>
<i>Barn stock - Opening</i>	3,025	-	
<i>Barn Stock - Closing</i>	-	3,000	
<i>Stock for resale</i>	4,151	2,500	
Forest Centre Events	<b>3,915</b>	<b>900</b>	<b>22</b>
<i>Forest Centre Events</i>	144	-	
<i>Sheep Proof Your Dog</i>	1,452	-	
<i>Pop-up Café</i>	1,263	800	
<i>Info centre purchases other than stock</i>	1,056	100	
<b>Governance/Charity Expenditure</b>	<b>5,263</b>	<b>-</b>	
Funding for charity	<b>5,263</b>	<b>-</b>	<b>23</b>
<b>Expenditure from Ringfenced Funding</b>	<b>26,422</b>	<b>500</b>	<b>24</b>
Education programme resources	22,275	-	
Travel bursaries for schools	1,287	-	
Education Team-run Events	2,241	-	
Riding Expenses	620	500	
<b>Total non capital Expenditure</b>	<b>579,049</b>	<b>487,412</b>	
<b>Capital Expenditure</b>			
<i>Machinery (Small) - Acquisition - Capital</i>	1,155	-	<b>25</b>
<b>Capital expenditure</b>	<b>1,155</b>	<b>-</b>	
<b>TOTAL EXPENDITURE</b>	<b>580,204</b>	<b>487,412</b>	

**COUNTRYSIDE STEWARDSHIP PROJECT BUDGET SUMMARY**  
**Year ending 31 March 2020**

<b>RINGFENCED INCOME SUMMARY</b>	<b>2019/20</b>
	£
CS Heathland Area Payment (LH1)	431,775
CS Capital Payments	90,901
<b>TOTAL INCOME</b>	<b>522,676</b>

<b>EXPENDITURE SUMMARY</b>	<b>2019/20</b>
CS Staff Costs	126,511
Staff cost multiplier (to Core budget as staff recharge)	58,597
Contracted-out inhouse staff costs (to Core as staff recharge)	91,486
Project expenditure (excl. staff costs)	182,708
<b>Total non capital Expenditure</b>	<b>459,303</b>

<b>Total CS Capital Expenditure</b>	<b>14,571</b>
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<b>TOTAL EXPENDITURE</b>	<b>473,874</b>
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**C.S. 2019/20 YEAR END SUMMARY**

Total Income	522,676
Total Expenditure	473,874
<b>Surplus/Deficit</b>	<b>48,802</b>

**C.S. RESERVES TO YEAR END 2019/20**

Reserves b/f YE 2018/19	305,298
Forecast Surplus/Deficit year ending 2017/18	48,802
<b>Reserves balance YE 2019/20</b>	<b>354,100</b>

## Ashdown Forest Finances to 31 March 2020

### Supporting Statement to the Income and Expenditure Accounts

<u>Income</u>	£
1 Sale of riding permits increased by 18% against budget. Riding permist costs had been increased by 7%.	38,169
2 Property sale and purchase-related income are below budget. This income is dependent on property market.	5,110
3 Commercial filming licences are dependent on interest in the location. Higher in previous years due to being a location for Disney films.	488
4 Natural England funds CS core staff; a multiplier is added to these costs which is allocated to the Core Budget to cover overheads. In-house staff (countryside workers) time allocated to individual projects is also allocated from CS funds to the Core Budget.	150,083
5 Overall income generation has exceeded budget, with memorials being the largest source of donation income.	34,289
6 A number of local Parish Councils have generously supported the Forest	7,700
7 Grazing project income - sale of livestock, meat (beef & hogget), deer carcasses and venison.	15,170
8 Sale of Forest products - predominantly the sale of Christmas trees	3,534
9 Ashdown Forest Riding Association provided donations throughout the year as a percentage from their fundraising events to be put towards ride maintenance and purchase of riding badges.	5,250
10 Maintenance of Pooh Car Park - backdated payment from ESCC for a number of years	1,400
11 Visitors income increased due to investment in new products for sale onsite and online	12,178
12 All of the funding presented here has been donated to the Conservators for specific purposes and the funds can only be spent for that use. Primarily for the Education Programme.	25,943
 <u>Expenditure</u>	
13 Salaries total expenditure over budget due to staff changes within the year	380,724
14 Tractor utilised more this year hence higher fuel cost. Overall higher fuel cost due to additional order placed at the end of March.	18,162
15 Radio communication system repair and upgrade	10,733
16 Expenditure developing new income generation activities	1,568
17 Bridge repair funded by Danehill Parish Council	1,092
18 Expenditure on memorial structures	9,462
19 Contract staff: bookkeeper and cleaner	9,098
20 Aged debts written off by agreement at Finance and Regulatory Committee 17th June 2020	1,009
21 Shop sotck - development of new product range	4,176
22 Forest Centre events with related income.	3,915
23 Funding commitment to The Ashdown Forest Foundation to ensure guaranteed income for 3 years	5,263
24 Expenditure for ringfenced funding, primarily Education Programme	26,422
25 Capital expenditure. See asset purchases (page 10)	1,155

## Ashdown Forest Finances to 31 March 2020

### Combined Assets

#### Assets

#### Movements in the year

#### The following assets were purchased:

	Cost £
DeWalt 18v 1.5Ah cordless combi drill (core)	125
15ft Mower: McConnel SR15 M1956582 (CS purchase)	16,800
Husqvarna Chainsaw 535i XP (9678938114) (core)	360
Husqvarna chainsaw i20 2019 2700423 (core)	160
Husqvarna 550XP chainsaw (CS purchase)	570
Gun Stalon Victor L 6.5x55 (deer project)	300
Tikka T3X Super Varmit 6.5x55 (deer project)	1,215
Husqvarna 560XP chainsaw (59.8cc) (core)	510

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**20,040**

#### The following assets were sold:

Chainsaw	170
<b>Total assets sold</b>	<b>170</b>

#### As at 31 March 2020 the following land assets were held:

	Value £
Hectares The Conservators own the following land:	
34.80 Chelwood Gate (Streeters Rough)	1
27.92 Chelwood Vachery	1
5.54 Isle of Thorns	1
5.15 Friends Wood (land at Broadstone Warren)	1
2.30 Friends Fields, Chuck Hatch	1
1.82 Chelwood Gate (Charles Smith Wood)	1
1.42 Brabies Gate	1
1.27 Twyford	1
0.80 Whitehouse Farm, Duddleswell	1
0.37 Lamberts	1
0.20 Glenmore Road, Crowborough	1
0.19 Browns Brook, Fairwarp	1
0.12 Millbrook, Nutley	1
<hr style="width: 100px; margin-left: 0;"/> 81.90	<hr style="width: 100px; margin-left: 0;"/> 13

Since the Board's policy is that land acquired within the Pale will not be disposed of, a nominal value of £1 per item is given. The remainder of the Forest is owned by the Ashdown Forest Trust.

The Insured Value of the Centre and assets, including those on page 9, is as follows:

	£
Ashdown Forest Centre buildings (Insured replacement value)	1,513,017
Whitehouse Barn (Insured value)	91,001
Contents, stock, equipment, machinery (excl. vehicles and livestock)	266,038
Vehicles	276,064
Livestock	48,300

### **Debtors**

At the year end, sundry debts due to the Conservators of Ashdown Forest of £32,912 were outstanding. This largely consists of outstanding revenue from the ice cream licence.

Accrued income is almost entirely accounted for by the Countryside Stewardship annual revenue payment for 2019, plus the first three months of 2020.

### **Creditors**

At the year end sundry creditors were owed £18,389 by the Conservators of Ashdown Forest. This is an accumulation of a high number volume of invoices received in March, paid in April. The highest value owing to any single creditor was £3,000.

Outstanding staff costs to be paid to Inland Revenue and to the East Sussex Pension Fund after year end amount to £14,527.

Accruals have also been made for payment of internal and external audit services, estimated to be in the sum of in the sum of £4,600.

The ice cream licence is shown as a creditor as it is invoiced in January for a calendar year and is considered to be deferred income due to the annual licence being paid in equal monthly instalments. This is represented by the accruals sum on the balance sheet, bringing the total of accrued expenditure to £26,800.

### **Employers Pension Contributions**

The Conservators of Ashdown Forest contributed a sum equivalent to 17.4% of the salaries bill to the pension fund to total of £61,587 plus an additional monetary amount of £17,000 for Past Service Deficit, as set by the East Sussex Pension Fund. The employees' contribution totalled £22,047.

### **Advertising and Publicity**

The Conservators have a statutory obligation to advertise the publication of the accounts and the notice of the Commoners' Annual Meeting. Public Notices are placed in local newspapers, on the Forest Centre's notice boards and on the Conservators' website to meet this requirement. The total financial cost during 2019/20 was £300.