



	<p><u>06.01/19 Update from Income Stream Working Group verbal</u></p> <p>An updated income generation spreadsheet had been circulated to the Board. The Committee was advised that the delivery of some items had been brought forward to coincide with recent media interest. The Committee recognised the huge amount of additional work undertaken by the staff. A Communication Strategy was requested to ensure a clear organisational message is shared, but the Clerk expressed concern that resources were at capacity and unless workloads are reprioritised, this work would not be undertaken by a staff member. The Clerk acknowledged the help that had been received from Warwick Smith at ESCC in compiling a media response.</p>	<b>PB</b>
<b>07/19</b>	<p><b>Finance</b></p> <p><u>07.01/19 Finance Report Q3 2018/19 <b>FINREG 01/19</b> with commentary <b>FINREG 02/19</b></u></p> <p>The Chairman and Finance Officer spoke to the report. It was acknowledged that ESCC provide generous services and support in a number of areas and the Governance Working Group should look at costing these services provided by ESCC</p> <p><u>07.02/19 To review the updated cash flow forecast for 2018/19 <b>FINREG 03/19</b></u></p> <p>Due to the non-payment of 75% of the total Countryside Stewardship payment (i.e. £330K), expected in January 2019, the cash amount in the bank is close to the restricted reserve threshold. The restricted reserves will need to be accessed after the staff payroll in February.</p> <p><u>07.03/19 To agree to recommend year two of the two-year phased salary increase agreed by Trade Unions for local government workers in 2018</u></p> <p>The Committee was reminded that the annual increase will go ahead as previously agreed</p> <p><u>07.04/19 RPA (Rural Payments Agency) payment for Countryside Stewardship (CS) – delay and contingency plan</u></p> <p>The RPA have announced that all CS funding should be received by the end of March</p> <p><u>07.05/19 Approval of unbudgeted items <b>FINREG 04/19</b></u></p> <p>The Committee approved £750 to trial a Donate TapBox at a suitable location.</p>	<b>LM</b>
<b>08/19</b>	<p><b>Licences, Permits, Rates and Wayleaves</b></p> <p><u>08.01/19 Commoners Rate 2020/21</u></p> <p>The Clerk requested that a discussion is opened at the Annual Commoners Meeting about the possibility of increasing the Commoners Rate from 2020. The Commoner Conservators are to meet before the main meeting.</p> <p><u>08.02/19 Horse Permit scheme</u></p> <p>The Clerk explained some anomalies in the current permit scheme and advised the issuance of permits is currently under review.</p>	<p><b>KD</b> JF/JS/SM/ NM/CS</p> <p><b>KM</b></p>
<b>09/19</b>	<p><b>Roads, Car Parks</b></p> <p><u>09.01/19 Fly-tipping/new waste disposal charges</u></p> <p>The Committee was notified that Crowborough Tip is now charging for some household waste and concern was expressed this would lead to more fly-tipping. Conservators should raise their concerns to the council.</p>	<b>JB</b>
<b>10/19</b>	<b>Core Duties and Actions under the 1974 Act</b>	

	<p><u>10.01/19</u> Increase in dog attacks (on horses and livestock) The Executive Committee has decided to defer the matter to the SAMMS Officer once in post.</p> <p>SAMMS contributions were discussed and it was agreed Mr Mawdsley would write to Wealden District Council to establish where the mitigation funds raised from contributions to Local Planning Authorities (LPAs) have been received or used.</p>	<p><b>KD</b></p> <p><b>NM</b></p>
<b>11/19</b>	<p><b>Breach of Bye-law issues</b> The Committee entered Confidential session</p> <p>The Committee left Confidential session</p>	
<b>12/19</b>	<p><b>Employment &amp; Staffing Arrangements (including HR)</b> The Committee entered Confidential session</p> <p>The Committee left Confidential session</p> <p><u>12.02/19</u> To consider appointment and funding of additional office support <b>FINREG 05/19</b> This item will be deferred and discussed at the next Executive Meeting</p>	<p><b>TR</b></p>
<b>13/19</b>	<p><b>Policy and Procedures</b> The following items have been deferred to the Executive Meeting</p> <p><u>13.01/19</u> To review the General Risk Management Plan <b>FINREG 06/19</b> <u>13.02/19</u> To review the Financial Risk Management Plan <b>FINREG 07/19</b> <u>13.03/19</u> To review and approve Financial Regulations incl. amendment (item 11.9) <b>FINREG 08/19</b> <u>13.04/19</u> To review and approve Standing Orders <b>FINREG 09/19</b> <u>13.05/19</u> To approve the revised Grievance and Disciplinary policy <b>FINREG 10/19</b></p>	
<b>14/19</b>	<p><b>Strategic Plan (standing item)</b> This item has been deferred to the Board</p>	
<b>15/19</b>	<p><b>Management Information (standing item):</b> Verbal update This item has been deferred to the Board</p>	
<b>16/19</b>	<p><b>Health and Safety (standing item):</b> Verbal update This item has been deferred to the Board</p>	
<b>17/19</b>	<p><b>Data breaches (standing item)</b> This item has been deferred to the Executive Committee</p>	
<b>18/19</b>	<p><b>Any Urgent Item of which the Clerk has notice in order to pass to the elected Chairman</b> The Clerk informed the Committee that the Forest Centre now has an HM Land Registry Title and Plan.</p>	

The meeting closed at 17:05