



# Horse Riding Day Permit Application Form – 2024/25

Please send the completed form to:  
The Ashdown Forest Centre, Wych Cross, Forest Row, RH18 5JP  
or email [riding@ashdownforest.org](mailto:riding@ashdownforest.org)

If you have any enquires, contact our office on 01342 823583

**Day permits should be requested at least 3 working days before the date they are required.**

Failure to provide adequate current insurance documentation alongside this application form or insufficient completion of this form will result in a delay in processing your permit.

1. Your details	
Name: .....	
Address: .....	Email: .....
.....	Telephone number: .....
Postcode: .....	Emergency Contact Name: .....
Horse Box Registration: .....	Emergency Contact Number: .....
Address of livery/stable if different to above: .....	

2. Application type - please tick	
Adult Day Permit (per day) £32.05 <input type="checkbox"/>	Child Day Permit (per day) £16.02 <input type="checkbox"/> (Child Permits are up to and including 16 years old)
Date of day permit: .....	
Please note that the day permit will only be valid for the date specified above and must be carried by the rider at all times when on the Forest and shown on request. A copy of the permit must also be displayed in the vehicle towing the horse box or trailer.	
Total to pay: £.....	

3. Method of Payment - please tick	
<input type="checkbox"/> Payment by BACS    HSBC    Sort code: 40 18 39    Acct no: 5111 6215	
<input type="checkbox"/> Payment by cheque made payable to <i>The Conservators of Ashdown Forest</i>	
<input type="checkbox"/> Payment by Credit or Debit card; please call the office on 01342 823583 to pay.	

4. Terms and conditions	
I enclose a copy of the current certificate of insurance – with a minimum of £5 million third party public liability (please tick) (Insurance can take the form of a separate Public Liability policy, a Home Insurance policy which includes Public Liability cover, or membership of the British Horse Society).your details must be clearly visible on the documentation	<input type="checkbox"/>
I have read and agree to the Riding Regulations and Riding Code of Conduct – detailed overleaf (please tick)	<input type="checkbox"/>
I understand that I must carry my permit when riding on Ashdown Forest and show it to the Rangers on request	<input type="checkbox"/>
I understand that Ashdown Forest is a busy, open access space, and that I must not ride recklessly in a way which could endanger the safety or interfere with the comfort and convenience of other users of the Forest	<input type="checkbox"/>
Signed:.....	Date:.....

## RIDING REGULATIONS and CODE OF CONDUCT

- **Ashdown Forest is a busy, open access space with many different users. Therefore, riders may not gallop on the Forest. Walking, trotting, and cantering are the only authorised paces.**
- **The Conservators of Ashdown Forest reserve the right to suspend permits for breach of the Riding Regulations.**
- **Permit badge must always be displayed on the horse where it can be seen easily by Forest Rangers. It is in your interest to do so. Any rider found not to be displaying a permit will be asked to leave the Forest.**

Riding is permitted on:

- fire breaks – these are the unmarked tracks across the Forest, cut and maintained to a width of more than 9 metres (30 feet). Please note these tracks are rough terrain and can be crossed by drainage ditches.
- riding tracks – these may be narrower than 9 metres and marked with Ashdown Forest signs. Please note these tracks are rough terrain and can be crossed by drainage ditches.

Fire breaks and riding tracks can be slippery when wet, please take care.

You may *not* ride

- across heathland unless on one of the above fire-breaks or tracks
- on footpaths or any unmarked narrow track
- through car parks except those designated as Horse Box parking (see below)
- on tracks and roads leading to private properties or the fire breaks surrounding private properties
- over recreation grounds or on the Royal Ashdown Forest Golf Club courses
- **at a galloping pace**

Please

- Help protect the Forest by varying routes, by avoiding wet and badly eroded areas, by keeping to the permitted fire breaks and tracks and by keeping out of the sensitive heather areas;
- Close all gates into / out of the grazing area to protect livestock;
- Be aware of the rough and sometimes slippery nature of the terrain and remember that drainage ditches cross tracks;
- Be considerate and courteous to all other Forest users and give dog walkers time to put their dogs on the lead;
- Report all incidents as detailed below or any matter that you feel is worrying or important;
- When cantering, ensure other Forest users are aware you are coming and give them a chance to move away;
- Encourage other riders to follow this Code of Conduct and obey the Riding Regulations;
- Adhere to the marked road crossings

Only the following Forest car parks may be used for horse boxes:

- Box (see bottom of page), Stonehill Road, Nutley (C3) - **closed to boxes on Remembrance Sunday**
- Blackhill, Friars Gate Road (B2188)
- Long, south of Wych Cross (A22)
- Twyford Car Park is for AFRA members only (C2)

*Parking charge exemptions for Horse Boxes are included in the Permit price. Exemptions only apply to the stated car parks and only while you are riding.*

Please help us by calling 01342 822846 as soon as possible if you see injured or distressed livestock (including deer), incidents of sheep worrying, lost or out of control dogs, fires, fly-tipping or any other incident that you feel may be important.

If you have information about people abusing the Riding Regulations or Code of Conduct, for example those who are riding without a permit or acting in an unsafe or irresponsible manner or causing damage to the heather areas call us on 01342 822846

Riders use the Forest at their own risk.