

**Agenda of the
FINANCE & REGULATORY COMMITTEE MEETING OF
THE BOARD OF CONSERVATORS OF ASHDOWN FOREST**

14.00, 03 June 2024
The Ashdown Forest Centre, Education Barn

To: Committee members: Ms Ffion Thomas (Chair), Mr Neil Goldie-Scot (Vice Chair), Mr AG Reid, Mr R Stogdon,

To: *ex-officio* members: Ms S McAll, Mrs R St Pierre

To: all other Board members for information

Invitation to members of the public to ask questions

11/24 Apologies

12/24 Declarations of Interest by Members of a Personal or Prejudicial Nature

13/24 Finance

13.01/24 General finance update – verbal update

Year ending documentation - March 2024:

13.02/24 To receive a copy of the Asset Register as at 31st March 2024 (included in the Statement of Accounts FR08/24)

13.03/24 To recommend the Statement of Accounts 2023/24 for Board approval FR 08/24

14.04/23 To receive the Internal Auditor’s Report FR 09/24

14.05/23 To recommend the Annual Governance and Accounting Return 2023/24 for Board approval FR 10/24

14/24 Policy and Procedures and Statutory Documents (for review and approval)

14.01/24 Tree Safety Policy FR11/24

14.02/24 Health & Safety Committee Constitution FR 12/24

14.03/24 Health and Safety Policy and Arrangements FR 13/24

15/24 Employment & Staffing Arrangements - verbal update

16/24 Health and Safety and Insurance claims (standing item)

16.01/24 To receive a report from the monthly Health and Safety Committee - verbal update

16/24 Data breaches (standing item) - verbal update

17/24 Banking change document for consideration

FR14/24

18/24 Forest Amenity – verbal update

18.01/24 Planning Applications/ local plan/ Gatwick

18.02/24 Bye-Law Breaches

18.03/24 Encroachments

18.04/24 Licences, permits, rates and wayleaves

19/24 Any Urgent Item of which the Clerk has notice in order to pass to the elected Chair